

Excerpts from the Minutes of Full Governing Board Meeting held on 13TH September 2022
If you would like a copy of the complete Minutes of this meeting please ask for one at the office

| | | |
|---------------------|------------------|----------------|
| PRESENT: | | |
| Nicola Sheerin | Chantel Johnson | Tom Lloyd |
| Peter Whelan | Aneta Kopiczko | Helen Driscoll |
| Jenny Horton | Richard Brighton | Sarah Dunwell |
| NOT PRESENT: | | |
| Greg Potter | | |
| James Gibson | | |

| | | |
|-------------|--|----------------------------------|
| 1.00 | Apologies | Actions |
| 1.01 | GP & JG were absent. Apology received from JG – work commitment. Apology received from GP Apologies were accepted. | JB update attendance register |
| 2.00 | Any Other Urgent Business | |
| 2.01 | No items were raised | |
| 3.00 | Declarations Of Interest | |
| 3.01 | All governors completed a Register of Governors Interests form. Hardcopies are held in the school office and details published on the school website, governor section. | JB obtain copies from TL,GP & JG |
| 4.00 | Elect A Chair and Vice Chair And Agree Terms Of Office | |
| 4.01 | Chair JH proposed PW to remain as Chair for a further year and this was seconded by TL. Vice Chair JH proposed TL to remain as Vice Chair for a further year and this was seconded by CJ | JB update appropriate records |
| 5.00 | Confirmation Of Code Of Conduct | |
| 5.01 | All governors were given a copy of the Code Of Conduct to read and sign. Hardcopies are held in the school office. Code of conduct approved | JB obtain copies from TL,GP & JG |
| 6.00 | Agree Methods For Participation In Meetings | |
| 6.01 | It was agreed that governors should make every effort to attend in person at meetings but in exceptional circumstances participation through use of video conferences would be acceptable and classified as attendance. | |
| 6.02 | If a governor is unable to attend but would like to raise a comment this can be forwarded to the Chair or JB for inclusion on the agenda. | |
| 6.03 | If a meeting is not quorate it would be cancelled and an alternative date agreed. | |
| 7.00 | Agree Terms Of Reference | |
| 7.01 | A copy of the GSS model Terms Of Reference was circulated to governors ahead of the meeting asking for the structure to be reviewed and feedback to be provided at the meeting. | JB update Terms of Reference |
| 7.02 | Governors agreed to adopt the GSS model apart from the following: >Teaching & Learning and Pupil Support are a combined committee >Governors are the admitting authority - Admissions Policy is discussed and agreed at Full GB rather than at separate committee. | |