

**Excerpts from the Minutes of Resources Meeting held on 30<sup>th</sup> November 2023**

**If you would like a copy of the complete Minutes of this meeting please ask for one at the office**

<b>PRESENT:</b>	<b>APOLOGIES:</b>
Tom Lloyd	
Greg Potter	
Peter Whelan	
Nicola Sheerin	
John Barker (Clerk)	

<b>1.00</b>	<b>Apologies For Absence &amp; Membership Matters</b>	<b>Actions</b>
	No apologies	
<b>2.00</b>	<b>Declaration Of Interest</b>	
	No changes	
<b>3.00</b>	<b>Minutes Of Last Meeting &amp; Matters Arising</b>	
<b>4.00</b>		
	<b><u>Items that have been resolved</u></b>	
	It was agreed that a staff absence report would be provided at future meetings	JB ensure that staff absence is included on future Resources agendas RESOLVED
<b>6.09</b>	<b>Resolved:</b> <ul style="list-style-type: none"> <li>That the plans for allocation of the budget to budget headings for the financial year 2023/24 was approved.</li> <li>That the proposed in-year deficit of £14,160 for 2023/24 was approved</li> </ul>	JB email a copy of the approved budget signed by PW to LCC Finance Officer RESOLVED
<b>6.11</b>	<b>Resolved:</b> <ul style="list-style-type: none"> <li>That the plans for allocation of the budget to budget headings for the financial year 2023/24 was approved.</li> <li>That the proposed in-year surplus of £15,105 for 2023/24 was approved</li> </ul>	JB email a copy of the approved budget signed by PW to LCC Finance Officer RESOLVED
<b>7.03</b>	TL asked if there were any concerns regarding staff absence, long term absence, underlying reasons etc. NS/JB confirmed that no staff were currently on long term absence and that monitoring procedures ensure potential issues are identified in a timely manner.	JB to continue including absence information on future agendas RESOLVED
<b>10.01</b>	Year 1 & Year 6 are to visit Seaham & Whitby respectively during H2 summer term – unsure at this stage if visits will involve paddling (Category 3 requiring governor overview / sign off). Will obtain Chair approval via Evolve if paddling is to be incorporated into trip activity.	JB ensure PW is notified for Cat 3 visits RESOLVED